

BCIT Faculty & Staff Association Board of Directors Meeting

Wednesday, March 19th 2014

Meeting begins at 4:00 P.M.

FSA Boardroom

OPEN MINUTES

Attendees: Steve Finn, Joe Newton, Silvia Raschke, Taco Niet, Teresa Place, Shannon Kelly, Derik Joseph, Ted Rutledge, Paul Reniers (*ex officio*), Maria Angerilli (*ex officio*)

Guests: Cindy Oliver, George Davison, Heather Neun

Regrets: Kathryn Stewart

SESSION	TIME	ITEM	TOPIC	STATUS	OBJECTIVE	LEAD	DECISION	DISCUSSION	INFORMATION
OPEN	4:01 (5 min)	1.0	Consent Agenda	On-going	MOTION: That the Agenda for March 19, 2014 Board of Directors Meeting and the Minutes of Open Session Board of Directors Meeting of February 19, 2014 be approved as presented	Teresa	X		
<p>Notes:</p> <p>Ted joins by phone.</p> <p>MOTION: That the Agenda for March 19, 2014 Board of Directors Meeting and the Minutes of Open Session Board of Directors Meeting of February 19, 2014 be approved as presented</p> <p>Steve asked to add the topic of meeting length to the agenda – this will be added after item 8.0</p> <p>S/C</p> <p>Into Closed Session</p>									
CLOSED	4:04 (60 min)	C1.0	Guest: Cindy Oliver and George Davison, FPSE	New	Provide Board with information of FPSE affiliation	Teresa			X
CLOSED	5:01 (20 min)	C2.0	IGA Report	On-going	Heather to provide an oral report of Labour Relations Work.	Heather/Paul			X
CLOSED	5:18	C3.0	Recommendation to withdraw Grievance #9.20.12786	New	MOTION: That Grievance #9.20.12786 be withdrawn.	Paul/Heather	X		
CLOSED	5:49	C4.0	Relationships with other organizations	Old	Debrief on meeting with FPSE	Paul/Teresa		X	

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CLOSED	6:30 (10 min)	C5.0	Collective Bargaining Update	Old	Update Board on bargaining	Paul	X		
CLOSED	6:34	C6.0	General Office Update	On-going	Information on office operations	Paul			X
CLOSED		C7.0	CUPE Bargaining Update	New	Update Board on CUPE bargaining	Paul			X
CLOSED	6:45 (5 min)	C8.0	Closed Session Minutes	On-going	MOTION: That the Closed Session Minutes of the Board of Directors Meeting of February 19, 2014 be approved as presented.	Teresa	X		
OPEN	6:45 (25 min)	2.0	FSA Values	Old	MOTION: That the FSA adopt the values as presented.	Teresa	X		

Notes:

Into open session

The Board continued discussions from the March 1st meeting. Teresa presented the Board with a document, with values for the Board to discuss.

The Board have narrowed down the values to the following.

(we are):

- Influential
- Strong
- Principled
- In solidarity
- Empowering

Or

(we value):

- Influence
- Strength
- Principles
- Solidarity
- Empowerment

Joe leaves 7:17pm

AMENDED MOTION: That the FSA adopts the values of influence, strength, principles, solidarity, & empowerment.

SESSION	TIME	ITEM	TOPIC	STATUS	OBJECTIVE	LEAD	DECISION	DISCUSSION	INFORMATION
<p>Deferred till next meeting.</p> <p>ACTION: Maria to send out proposed values to the Board to think about till the next Board meeting ACTION: Maria to add approval of values to the April board meeting.</p>									
OPEN	7:30	3.0	Board Members Elect – start date		<p>MOTION: That Kenzie Woodbridge start her term as Director-at-Large on May 1, 2014 MOTION: That Dave Shaw start his term as Director-at Large on June 1, 2014</p>		X		
<p>Notes: MOTION: That Kenzie Woodbridge start her term as Director-at-Large on May 1, 2014</p> <p>AMENDED MOTION: That Kenzie Woodbridge start her term as director-at-Large on April 1, 2014 S</p> <p>We can only bring one of the elected Directors-at-Large on early. We are looking to replace Alistair’s position – Kenzie makes the fit, coming from ITS. For Dave, the April 1st start would be difficult. Invite Dave to May meeting to observe.</p> <p>C</p> <p>ACTION: Teresa to advise Kenzie and Dave of their start dates.</p> <p>MOTION: That Dave Shaw start his term as Director-at Large on June 1, 2014 S/C</p>									
OPEN	7:34 (15 min)	4.0	2014/15 Budget	New	MOTION: That the 2014/15 Budget be approved as presented	Steve	X		
<p>Notes: Steve presented the 2014/15 budget</p> <p>Joe returns 7:36pm</p> <p>Steve presented additions to the budget, including the artwork budget and cost of branded material. Guestimate of 20,000 for affiliations. Records management project – out of special funds. 50th anniversary is an added expenditure that is not part of regular operations.</p> <p>The Board agreed that to remove \$20,000 for affiliation - if going to the membership, this shouldn’t be on the operating budget. Removing the 20K for affiliation would leave back 30,000 to strike fund. This year we budgeted 120k into strike fund. 2014/15 is also a bargaining year, so expenses are higher.</p>									

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<p>Paul brought the Board's attention to the net income, compared to previous budget, 2014/15 is down; he also pointed out that we consistently underspend and margins are built in. The decrease in net income shouldn't be a concern yet.</p> <p>The Board was comfortable with the Budget presented.</p> <p>MOTION: That the 2014/15 Budget as presented be taken to the membership. S/C</p>									
OPEN	7:51pm (5 min)	5.0	Vancouver & District Labour Council Dinner with Kent Wong	New	DRAFT MOTION: That the FSA send ___ FSA representatives to attend the VDLC Dinner on Friday, April 11, 2014	Teresa	X		
<p>Notes: DRAFT MOTION: That the FSA send ___ FSA representatives to attend the VDLC Dinner on Friday, April 11, 2014</p> <p>MOTION: That the FSA send up to 4 people to the VDLC Dinner S/C</p> <p>ACTION: Teresa/Paul to finalize attendees for the Dinner.</p>									
OPEN	7:53 (10 min)	6.0	FSA Recognized Days	New	MOTION: That the FSA recognize certain annual days of celebration or acknowledgement as recommended	Paul	X		
<p>Notes: A memo was provided outlining the rationale and the dates to consider.</p> <p>AMENDED MOTION: That based on the memo provided, the FSA authorize Paul and Kyla to recognize certain annual days of celebration or acknowledgement. S/C</p>									
OPEN	8:06 (15 min)	7.1	Release Time – Teresa Place	New	MOTION: That Teresa Place be approved for 1.0 FTE release time for June 1, 2014 to May 31, 2015	Teresa	X		
<p>Notes: Teresa is the President elect. As her Release Time begins June 1st – a letter to management needs to be sent by April 1st 2014.</p> <p>MOTION: That Teresa Place be approved for 1.0 FTE release time for June 1, 2014 to May 31, 2015/ S/C</p> <p>ACTION: Maria to send letter to management re: Teresa Place release time</p>									
OPEN	8:07pm	7.2	Preliminary Release Time	New	Present release time proposal to the Board	Shannon &		X	

SESSION	TIME	ITEM	TOPIC	STATUS	OBJECTIVE	LEAD	DECISION	DISCUSSION	INFORMATION
			Proposal		for discussion	Derik			
<p>Notes: Derik and Shannon provided a written proposal.</p> <p>The Board felt that it was a good thing to do for BCIT but struggled whether this is something the FSA is responsible for. It is something that should be done by BCIT management. Paul advised the Board that at the recent QUAD meeting, Kathy was asking the FSA for input on things that are in management responsibilities – and that this proposal is in the same territory. He suggested that this proposal should be more about mobilizing these groups to get BCIT to do the things they need to succeed here. Ted commented asked how this proposal/project would affect PTS and how it will benefit – and asked Derik & Shannon to consider this. Cost of conducting this project was also raised – with the concern that not everything in the current strategic plan is complete, so taking on another project might not be feasible. The Board asked Derik and Shannon to work further on their proposal and use the Board as sounding board – once this proposal is complete, it should be presented to BCIT management, in the hopes that they conduct this project with the help of our members.</p> <p>ACTION: Derik & Shannon to work further on proposal and use the Board as sounding Board</p>									
OPEN	8:31 (10 min)	8.0	Board of Directors Composition	New	Discuss the current restriction of having only one PTS Director on the Board	Teresa/Ted		X	
<p>Notes: Based on our current bylaws, the Board is restricted to 1 PTS Director. With PTS making up 30% of FSA membership, there should be an opportunity for more than one seat on the Board for a PTS member. The Board agreed that this is something that should be considered and asked Ted and Teresa to draft language for a bylaw change for the Board to consider. Paul advised the Board that language defining membership in our bylaws needs to be looked at if we want to open up more seats on the Board to PTS.</p> <p>ACTION: Ted and Teresa to draft by-law change regarding PTS seats on Board and bring back to the Board for consideration. ACTION: Teresa and Paul to draft language defining membership and bring back to the Board for consideration (suggestion to define membership to anyone who has had a contract in the last 5 months)</p> <p>Ted would like to start the discussion to remove from any documentation that identifies PTS as separate – that the FSA should work towards getting rid of ‘except PTS’ in any documentation; that PTS should be awarded the same rights as full time members. Paul advised that the decision in bargaining was to bargain for incremental rights for PTS – to even out differences.</p> <p>8:41 – Additional Agenda Item – Board meeting length The Board agreed that meeting need to end at a reasonable time. When meetings go too long, poor decisions may be made. The Board agreed that agendas should go no later than 8:30pm and that meetings should go no later than 9pm (30 minute buffer).</p> <p>Paul suggested the idea of hiring a facilitator for meetings, so see if that would let Teresa participate more and make meetings more efficient.</p> <p>ACTION: Paul/Maria to research cost of a facilitator ACTION: Maria to draft agendas to go no later than 8:30pm</p>									
OPEN	8:46 (5 min)	9.0	Reports 9.1President	On-going	Written reports provided. Time allotted for questions pertaining to reports	Teresa			X

SESSION	TIME	ITEM	TOPIC	STATUS	OBJECTIVE	LEAD	DECISION	DISCUSSION	INFORMATION
			9.2 Executive Director 9.3 Vice President 9.4 PDS Coordinator 9.5 Release Time Officer 9.6 Super ARC 9.7 Research Task Group 9.8 Key Dates 9.9 Financial Reports & Check Register 9.10 MEO Report		No RTG or Release Time Officer Report				
Notes: Teresa added to her report. She advised the Board of her meeting with Taj (from BoG) and his suggestion of a BoG/FSA social. His concern is that he wanted everyone involved to hear the same questions and answers. Taj has a list of questions for the FSA that he feels would be of interest to the BoG. Paul and Teresa suggested that the FSA could use the PechaKucha approach – 20 slides, 20 seconds per slide – to present and 4 FSA members presenting, followed by a 1 hour social. Taj is bringing this suggestion to the BoG to see if they agree to this format.									
ACTION: Teresa to pass on Taj's questions to the Board.									
OPEN	8:40 (10 min)	10.0	Open Forum	On-going	Round table open forum	Teresa		X	
Notes: Steve – sitting on Super ARC. Need another FSA member to sit on. ACTION: Teresa to sit on the Super ARC. Notify committee Silvia – Messaging on campus that FSA is blocking things (as mentioned in the ED report). The PDS Coordinator position needs to be renewed (currently Steve holds this position). ACTION: Paul & Teresa to look at application process to fill PDS coordinator position.									
OPEN	8:57pm	11.0	Meeting Adjourned	On-going	MOTION: That the March 19, 2014 Board of Directors meeting be adjourned	Teresa	X		
Notes: Adjourned									

Kenzie Woodbridge
Recording Secretary
Date Signed:

Teresa Place
President
Date Signed: