

2024 FSA Distinguished Award - Nomination

Conditions of Nomination

Awards will be conferred during BCIT's Annual Gala Event.

Recipients of the award will make themselves available to be photographed and interviewed on video. They are expected to attend the event to receive the award in person. Posthumous recognition will not be granted unless extraordinary circumstances warrant such consideration.

There are no geographical limitations, however it should be noted the Alumni Association may not be able to provide travel allowances/honorariums for award recipients to attend the event.

Nominators: Please ensure that you complete the entire nomination form and attach all supporting documentation. The nomination package of the selected recipient will be copied for the BCIT Alumni Association, so please ensure that it will be legible when reproduced and that you adhere to minimum and maximum requirements. Incomplete nomination packages will not be considered. The FSA Office would be pleased to provide advice in developing your nomination package should you require it. Thank you for taking the time to complete a comprehensive nomination package.

Confidentiality is requested: Nominees are not to be informed of their nomination or status unless they are selected as a recipient.

Nominations will be handled in a professional and secure manner.

The FSA Board of Directors will review all completed nominations and select the award recipient. Nominators and the award winner will then be notified of the results.

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FSA Eligibility Criteria

Eligible candidates are BCIT graduates who have completed, applied for and received a credential from BCIT for a program of no less than 21 credits. Candidates must also be current members of the BCIT Faculty & Staff Association. Nominees in this category will also be assessed on the following criteria:

- Professional leadership
- Service to the overall community
- Contributions to a productive and healthy work environment
- Excellence in their role as a BCIT employee
- Connection with, and support of, the BCITFSA

How to Complete the Nomination

When nominating an individual, send all supporting documentation (where possible) in one email or physical package to the FSA at fsa@bcit.ca or SE16-116 including:

Nomination Form: please fully complete the attached form.

Nominator's letter (max two pages): addressing each point of the Award Criteria. Please explain why this candidate should be chosen to receive the award and include aspects of the candidate's life and career that qualify them. Highlight not only what is important for us to know about this nominee but also what is interesting or unique about this individual.

Nominee's information (max four pages): including, e.g., relevant volunteer experience, national and international recognition, awards or honours received, and membership in professional organizations or honorary societies.

Two letters of support: by individuals other than the nominator.

Media clippings (max two media clippings, if relevant): ensure that media clippings include a clear reference to the publication (name/date/page). If you include multiple clippings, please provide a reference list.

Please reference the candidate's name on every page of the nomination form and supporting documentation.

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Nominator (information about you)

First Name	
Last Name	
Department	
Position	
Email Address	
Phone	

Nominee (information about the person you are nominating)

Relationship to Nominee	
First Name	
Last Name	
School	
Department	
Position	
BCIT ID# <i>(if available)</i>	
Email Address	
Phone	
BCIT Credential(s)	
Year(s) of Graduation	

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For the following questions, please be as complete, concise, and factual as possible.

<p>What are some of the Nominee's qualities that make them an outstanding individual?</p>	
<p>Tell us about a way the Nominee has demonstrated excellence in their chosen career.</p>	
<p>Tell us about a way the Nominee positively contributes to the working environment of their department/ program?</p>	
<p>Tell us about a way the Nominee contributes to the overall community? <i>This could be the community of their Dept, BCIT as a whole, beyond BCIT.</i></p>	

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As an FSA member the Nominee has been or currently is a:	<input type="checkbox"/> Board Member <input type="checkbox"/> Tech Rep <input type="checkbox"/> Program Head <input type="checkbox"/> Committee Member* *Please indicate which committee(s) <div data-bbox="516 499 1503 600" style="border: 1px solid black; height: 48px; width: 608px;"></div>
How does the Nominee play a role in standing up for and/or encouraging other members to stand up for strong working conditions?	
Other comments...	

Accepted document types are .doc/.docs, .jpg, .pdf (2MB maximum file size per document)